



**2023-2024 AGREEMENT
Between the Captiva Civic Association and Exhibiting Artist**

**“In the Sea”
Exhibition Opening: March 21, 2024, at 5:00-7:00 pm**

The undersigned EXHIBITING ARTIST agrees to abide by the following conditions:

1. **All work submitted must be ready to hang** with secure wiring fastened to each of the two vertical reverse frame sides for attaching to the hanging system. **Works must be fitted with taut picture wire 2” below the top of the frame and ready to hang when delivered.** All works must be original and not included in another local show. A signed agreement and legible list of title, medium and selling price for each work must be delivered with all art works. Three-dimensional works are not available to hang on the hanging system and may not be accepted due to space limitations.
2. The CCA Art Committee exclusively installs and takes down all artworks for each exhibition. All art works in the show must be original and available for sale. The artist agrees to deliver and remove original art works on the start and end dates as assigned in their appointment. Once installed, art works shall not be removed or exchanged at any time during the specified exhibition time.
3. 60% of the sales total will be recorded by the CCA as due to the Artist. 40% of the sales total will be recorded by the CCA as a donation from the Artist to the Captiva Civic Association. Once the sales transaction is processed, the artwork becomes the official property of the purchaser. Any credit card processing fees incurred by the CCA will be deducted from the sales proceeds submitted to the Artist after the show closes. Proceeds for works sold during the exhibition will be paid by the CCA to the Artist within 10 days of the last show exhibition date. **All applicable sales taxes are the sole responsibility of the Artist.** The Artist is to remit a 40% donation to the CCA for all sold commissioned works resulting from the CCA Civic Hall exhibit for a period of 45 days following the close of the exhibition.
4. The times and days the Exhibition at the CCA Hall is open to the public for viewing will be scheduled and announced in advance. The CCA reserves the right to reschedule viewing times as necessary. The CCA will provide an Opening Reception for the CCA Membership and the Artists.
5. The CCA will provide local publicity about the show as reasonably possible. Invitations to the opening are mailed and emailed to CCA members. Private viewings by appointment with the CCA Executive Director will be promoted to CCA members.
6. The standard waiver below shall be signed by the Exhibiting Artist. Any deviation from this contract must have prior written consent of the CCA Art Committee Chairperson and CCA Director.

The CCA and the Exhibiting Artist agree that the conditions, provisions, and policies in this agreement will be in effect for the duration of the receiving processes, exhibition, and retrieval processes to include:

START DATE of March 18, 2024 TIME: 10:00 AM END DATE of April 19, 2024 TIME: 5:00 PM

AGREEMENT & WAIVER

The undersigned Artist fully understands and agrees to all stated conditions in this contract and to hold the Captiva Civic Association harmless, including staff and volunteers from any liability due to loss, theft, or damage to the Artist's work. The CCA will make every effort to secure and handle art works with care.

Exhibiting Artist Signature _____

Print Name _____ Date _____

Artist Phone Number: _____ Artist email: _____

Artist Mailing Address: _____

ENTRY #1

TITLE

RECEIVING #

MEDIUM

PRICE

ENTRY #2

TITLE:

RECEIVING #

MEDIUM

PRICE